

C. C. C. Mongkok Church Kai Oi School Parents and Staff Association

110 Sham Mong Road, Kowloon.

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CIRCULAR NO. 14/28E

To: All Members

Date: 17/9/2019

**2018 - 19 "Annual General Meeting" and
"Election of The 15th PTA Representatives"**

"Annual General Meeting" and "Election of The 15th PTA Representatives" will be held soon.
Details are listed as follows:

Date : **12th October, 2019** (Saturday)

Time : 11:00 a.m. to 1:00 p.m. ("Parents Day" on 8:30 a.m. to 10:55 a.m.)

Venue : School Hall

Main agenda : 1. The "Annual Work Report" of the 14th Session of the 2018 - 19

2. Acceptance and adoption :

a. Minutes of "Annual Member Meetings" for 2018 - 19

b. Annual Financial Report for 2018 - 19

c. Address revision to "110 Sham Mong Road, Kowloon."

3. Election of The 15th PTA Representatives

In order to enhance the bonding between members and parent-child relationship, entertainment programs and **buffet lunches** for all attendees will be arranged. **One parent member will be free of charge.** Other family members, parents or students of our school will be charged for HK\$60 per person (same price for adults and children); **up to 6 people** can join per family. In order to count the number of participants, parents are suggested to fill in the following reply slips and return it to the class teacher with the required fees on or before 26th September (Thursday).

Yours faithfully,



(Ms Chong Chu-chu)

Chairlady, 14th Committee

Kai Oi School Parents & Staff Association

CIRCULAR NO. 14/28E

Reply Slip

**2018 - 19 "Annual General Meeting" and
"Election of The 15th PTA Representatives"**

To: The 14th Standing Parents and Staff Association

C.C.C. Mongkok Church Kai Oi School

I, parent / guardian of student _____ (Class: _____) have read and understood the above circular.

I * will participate in the above activity. (Please continue to reply)

Apart from myself, there will be ___ #people × \$ 60 = \$ ___ participating in this activity.
(#Please fill in the **appropriate number on the line with the corresponding payment** as the lunch registration fee)

I * will not participate in the above activities.

Parent Name: _____

Signature of Parent: _____

Date: _____